

New York Septic Contractor License Roadmap

Local septic contractor licensing and system approvals

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Step-by-step roadmap

1. Identify the applicable installer pathway

Westchester requires the licensed individual to be physically present while directly supervising the regulated installation work. A license held by an absent person is not the same arrangement.

2. Prepare the qualification records

For Westchester work, complete the county's licensing instruction and examination process and obtain the individual contractor license. Submit the project's construction documents and follow the county's inspection procedures. Obtain separate instructions for other counties.

3. Complete the applicable assessment and filing

Westchester County requires its licensing instruction program and an examination, which its code allows to include written, oral, or practical assessment. Other counties may use different requirements.

4. Obtain the project approvals

Identify the permitting authority for the property, secure the required approved plans and construction authorization, and arrange inspections before covering the work. Keep the occupational credential separate from the site approval.

5. Track the applicable renewal requirements

Westchester licenses expire two years after issuance. Confirm the current renewal charge and instruction requirements with the county. The guide does not apply that local cycle or fee statewide.

Pre-application checklist

- Work scope and responsible authority identified
- Applicable qualification records prepared
- Required examination, training, and application completed
- Current fee and insurance requirements checked
- Site approval and inspection arrangements obtained
- Actual credential expiration and renewal requirements recorded

Key figures

Application fee: Not established; see fee guidance

Examination: Depends on pathway

Examination fee: Not established; confirm with provider

Initial license: Not established; see fee guidance

Renewal: Not established; see fee guidance; confirm the applicable renewal cycle

Estimated total cost: The reviewed sources do not establish a complete current fee schedule for this pathway.

Obtain the current application and renewal amounts from the issuing authority. Local project charges, training, insurance, and business costs are separate; unspecified amounts are not zero-cost exemptions.

Time to license: Depends on the selected pathway, qualification review, and local project approvals. No complete end-to-end timeframe is established here.

Fee scope: The reviewed sources do not establish a complete current fee schedule for this pathway. Obtain the current application and renewal amounts from the issuing authority. Local project charges, training, insurance, and business costs are separate; unspecified amounts are not zero-cost exemptions.

Renewal details: Westchester licenses expire two years after issuance. Confirm the current renewal charge and instruction requirements with the county. The guide does not apply that local cycle or fee statewide.

Continuing education: Confirm the education requirements for the actual credential or local authorization. No unverified number of continuing-education hours is quoted here.

Primary sources

[NYSDOH — residential onsite wastewater standards: https://www.health.ny.gov/regulations/nycrr/title_10/part_75/](https://www.health.ny.gov/regulations/nycrr/title_10/part_75/)

[appendix_75-a.htm](#)

[Westchester County — sanitary code, Article VIII: https://health.westchestergov.com/images/stories/Sanitarycode/ArticleVIII2015.pdf](#)

[Westchester County — construction review and forms: https://health.westchestergov.com/component/content/article?Itemid=158%2F1000&id=1546](#)

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