

Arkansas Septic Contractor License Roadmap

Onsite wastewater installer registration

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Step-by-step roadmap

1. Identify the applicable installer pathway

An installer registration does not confer Designated Representative design authority or replace the site's construction permit.

2. Prepare the qualification records

Apply for installer registration and pass the Department's installer examination. The program's FAQ lists examination availability from January through September. Arrange the permit and approved design before construction.

3. Complete the applicable assessment and filing

Pass the Department of Health installer examination. Do not confuse the installer examination with qualifications for a Designated Representative.

4. Obtain the project approvals

Identify the permitting authority for the property, secure the required approved plans and construction authorization, and arrange inspections before covering the work. Keep the occupational credential separate from the site approval.

5. Track the applicable renewal requirements

Registration renews annually on January 1. Complete approved annual training. Renewal after March 1 carries an additional charge equal to half the renewal fee; failure to renew within a year triggers reexamination under the rule.

Pre-application checklist

- Work scope and responsible authority identified
- Applicable qualification records prepared
- Required examination, training, and application completed
- Current fee and insurance requirements checked
- Site approval and inspection arrangements obtained
- Actual credential expiration and renewal requirements recorded

Key figures

Application fee: Not established; see fee guidance

Examination: Required

Examination fee: Not established; confirm with provider

Initial license: \$100.00

Renewal: \$100.00; every 1 year(s)

Estimated total cost: The ADH fee schedule lists \$100 for annual installer registration. The examination and training costs are not established here.

Time to license: Depends on the selected pathway, qualification review, and local project approvals. No complete end-to-end timeframe is established here.

Fee scope: The ADH fee schedule lists \$100 for annual installer registration. The examination and training costs are not established here.

Renewal details: Registration renews annually on January 1. Complete approved annual training. Renewal after March 1 carries an additional charge equal to half the renewal fee; failure to renew within a year triggers reexamination under the rule.

Continuing education: Approved annual installer training.

Primary sources

Arkansas Department of Health — [Faq: https://healthy.arkansas.gov/programs-services/public-health-safety/onsite-wastewater/onsite-wastewater-faqs/](https://healthy.arkansas.gov/programs-services/public-health-safety/onsite-wastewater/onsite-wastewater-faqs/)

[Arkansas Department of Health — Rule: https://healthy.arkansas.gov/wp-content/uploads/Onsite-Wastewater-Rule.pdf](https://healthy.arkansas.gov/wp-content/uploads/Onsite-Wastewater-Rule.pdf)
[Arkansas Department of Health — Fees: https://healthy.arkansas.gov/wp-content/uploads/ONSITIEWASTEWATERFEESCHEDULE.pdf-corrected-1-24-2025.pdf](https://healthy.arkansas.gov/wp-content/uploads/ONSITIEWASTEWATERFEESCHEDULE.pdf-corrected-1-24-2025.pdf)

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